# **Gopinath Singh Mahila Mahavidyalaya**

## Garhwa, Jharkhand

#### Internal Quality Assurance Cell

It is my pleasure to convey that, our Internal Quality Assurance Cell (IQAC) was established in the year 2015. The Cell has been functioning as integral part of our Academic and Administrative activities. In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the NAAC proposes that every accredited institute on establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance

#### The Role of Coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have a sound knowledge about the computer, its various functions and usage for effective communication.

#### The Annual Quality Assurance Report (AQAR) of the IQAC

All the accredited institutions which have established the IQAC will submit a self-reviewed progress report annually to the NAAC, detailing the tangible results achieved in key areas which are specifically identified by the IQAC in the beginning of the academic year by devising a perspective plan. The AQAR is the outcome of the perspective plan of the IQAC.

#### **Functions**

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- Arrangement for feedback response from students, parents and other stakeholders on qualityrelated institutional processes.
- Documentation of the various programmes/activities leading to quality improvement.
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
- Development of Quality Culture in the institution.
- Optimization and integration of modern methods of teaching and learning.

#### The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

#### Composition

IQAC is constituted under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

### **Chair person**

• Dr. Sanjukta Kumari singh (Principal)

#### **Coordinators**

• Coordinator -	Smt. Archna Kumari
	Department of Psychology
	G.S.M.M, Garhwa

<ul> <li>Astt. Coordinator -</li> </ul>	Sri Ranjeet kumar
	Department of Geography
	G.S.M.M, Garhwa

#### Advisors

Sri Ranbahadur Singh	-	Management representatives
• Sri Budhan Pal	-	Community representatives
Sri Gairachhan Prasad Singh	_	Management representatives
<ul> <li>Sri Girija raman Singh</li> </ul>	-	Management representatives <sup>(Director, Gopinath Singh Jan Seva Sansthan)</sup>
• Dr. Satyaprakash Yadav	-	External Experts (Principal, Indra Singh B.Ed Singh College, Garhwa)
Members		
• Smt. Shisam shahu	-	Teaching staff
<ul> <li>Sri. Maqubool Ahmad Khan</li> </ul>	-	Teaching staff
• Smt. Neelam Keshri	-	Teaching staff
<ul> <li>Sri. Arun Kumar</li> </ul>	-	Teaching staff
• Smt. Kumari Geeta	-	Teaching staff
<ul> <li>Smt. Anita Tufani</li> </ul>	-	Teaching staff
• Dr. Arun Kumar Singh	-	Teaching staff
• Smt. Renu Trivedi	-	Teaching staff
<ul> <li>Smt. Anjula kumari</li> </ul>	-	Teaching staff
<ul> <li>Sri. Arvind Kumar Singh</li> </ul>	-	Teaching staff
• Sri. Deodutta Ram	-	Teaching staff
<ul> <li>Sri. Ashok kumar Pathak</li> </ul>	-	Teaching staff
<ul> <li>Puja Kumari</li> </ul>	-	Alumani
<ul> <li>Shruti Shakchi</li> </ul>	-	Alumani
<ul> <li>Swati Kimari</li> </ul>	-	Alumani
<ul> <li>Neha Kumari</li> </ul>	-	Alumani

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